

Sample CDA Application Profile Page and CDA Application Details Page

- 1) Visit www.cdacouncil.org
- 2) Click Profile.

Profile

Find a PDS

Reset Password

Company Profile

Advanced / Invoiced Account Management

My Picture (Upload a picture)

Employee Management

CDA Initial Application

Reprint Certificate CDA

PD Specialist Application

CDA Name Change

Organization Name Change

Invoice History

Welcome To Your Personal Dashboard

Resource Library

- CDA Initial
- CDA Renewal
- PDS Specialist

Message History

Messages to View: 5

view all

Author	Date Sent	Subject	Message Detail	Attach
ACGIAPPS	01/10/2019	Credentials		
ACGIAPPS	01/10/2019	Advanced/Invoiced Account created		

What's New

Stand out from the rest.

Get recognized as a reliable training organization.

BE GOLD

Applications for new CDA Gold Standard open now through December 15, 2019.

- 3) Print your profile page that includes the Customer ID number.

COUNCIL for PROFESSIONAL RECOGNITION

CDA Welcome to Your Council

Home Account Messages Mail Profile

Contact Information [Edit](#)

Initial Candidates

If you have received your Ready to Schedule Notice and need to update your Name, click on the **CDA Name Change** tab from your Dashboard Main Menu. If you need to update your phone number, access your **initial application** and click on the **Update Contact Information** tab

Renewal Candidates

I need to update your Name, click on **CDA Name Change** tab from your Dashboard Main Menu

Customer ID: 2813044

Prefix:

First Name:

Sample CDA Application Profile Page and CDA Application Details Page

<p>4) Return to your Personal Dashboard and click CDA Initial Application.</p>									
<p>5) Click Details.</p>	<table border="1"> <thead> <tr> <th>Application ID</th> <th>Topic</th> <th>Applicant</th> <th>Application Status</th> </tr> </thead> <tbody> <tr> <td>30083</td> <td>Application</td> <td></td> <td>CDA Pre-Application Details</td> </tr> </tbody> </table> <p>Not Eligible to Create New CDA Application</p>	Application ID	Topic	Applicant	Application Status	30083	Application		CDA Pre-Application Details
Application ID	Topic	Applicant	Application Status						
30083	Application		CDA Pre-Application Details						
<p>6) Print your Application Details screen that includes the credential type (Infant/Toddler OR Preschool) you are applying for.</p>	<p>Applicant: CDA Application: CDA Initial Application Credential: CDA, Center Based Preschool (Ages 3 - 5) You are Currently Editing Application ID. Application Status: CDA Pre-Application</p> <p>Instructions to prepare for CDA Application</p> <p>Language Specialization Language Specialization is based on the language you are required to use in conducting your daily work with children and their families. It is not necessarily the language that you feel most comfortable speaking.</p>								